

Forecasting 2017-2018

Online Forecasting Instructions

Do not do your online forecasting until you have completed your Forecasting Plan. Please read instructions thoroughly.

- Open your StudentVue account through a browser (not the App).
- Click on the **“Course Request”** button on the left
- Click on the **“Click Here to Change Course Requests”** button. You will see some core classes may have already been entered for you. These core classes may change per teacher recommendations.
- Read the instructions at the top of the page. **You need to enter the number of electives on your Forecasting Plan and 4 alternates.**
- Click on the **“Search Courses”** button at the bottom right. That will give you an alpha list of all classes. You can also search by department or course title.
- Using your Forecasting Plan, choose your electives by clicking “Request.” Next, choose your 4 alternate courses by clicking “Alternate.”
- Pay attention to the red “Pre-Req not met” messages. Do not select these classes.
- Click on the **“Move Selected Requests to Course Requests”** button to move your chosen courses to the Course Request screen. **This is like “SAVE”**
- If you have chosen too many courses, you will receive a warning that shows which courses were not added.
- If you need to take a class that you cannot access through this process (e.g. repeating a class you failed), you need to fill out an Exception Sheet during the next advisory on March 13th.
- Review the courses you have chosen. Forecasting must be completed by March 13th.

Congratulations! You have completed your Online Forecasting for 2017-2018 classes at Canby High School.